

OFFICIAL MINUTES
Regular MEETING
HAYDEN AREA REGIONAL SEWER BOARD
June 19, 2025

The Regular meeting of the Hayden Area Regional Sewer Board (HARSB) was held on June 19, 2025, in the Hayden Area Regional Sewer Board Administration Building at 10789 N. Atlas Road, Hayden, Idaho.

The meeting was called to order by Leslie Duncan, Chairman at 3:00 p.m...

Roll Call was then taken:

City of Hayden (City)- Ed DePriest- yes
Hayden Lake Sewer District (HLSD)- Geoffrey Harvey- yes
Kootenai County (County)- Commissioner Leslie Duncan- yes

Consent Calendar

It was moved by Geoffrey Harvey, and seconded by Ed DePriest, to approve the Consent Calendar as stated: Approval May 15, 2025, Regular Meeting Minutes; Approval of May General & Construction Financial Reports; Approval of Bills General & Construction, Replacement.

Roll call vote taken:

City of Hayden- Ed DePriest- yes
Hayden Lake Sewer District- Geoffrey Harvey- yes
Kootenai County- Commissioner Leslie Duncan- yes

Motion Carried.

Administrative Reports

Ken Windram gave his administrative report, which is attached hereto.

Kootenai County Farmers have declined to take our Biosolids due to PFAS.

Ken Windram also found out that there are no tariffs currently on HDPE coming from Canada.

Brock Morrow gave his chief operators report, which is attached hereto.

Entity Reports

City of Hayden – In budget process currently. Hayden City Council approved the City Collection system to extend through the intersection at Lancaster.

Hayden Lake Sewer District (HLSD) – In budget process currently and trying to hold the fee to the same cost as last year.

Kootenai County – Kootenai County is also working on their budget and the Airport is currently having construction on the runway.

FCS Capitalization Fee Report and Approval of New Capitalization Fee Resolution 2025-1

Angie Sanchez discussed the Power Point regarding the Capitalization fee, see enclosed Power Point. Board discussion occurred regarding the fee, and what is needed for the public hearing. HARSB talked about July 17th public hearing with a publish date of July 3rd and July 10th.

It was moved by Geoffrey Harvey, and seconded by Ed DePriest, to hold a public hearing on July 17th, with a WU set at \$1163 (ER rate is \$6980)

Roll call vote taken:

City of Hayden- Ed DePriest- yes

Hayden Lake Sewer District- Geoffrey Harvey- yes

Kootenai County- Commissioner Leslie Duncan- yes

Motion Carried.

Update on City H6 Lift Station and Force main construction, with Update, Discussion, Decision on HARSB 15" Replacement Line

Ty Kovatch, Assistant Public Works Director for City of Hayden, informed everyone that the project is on time. The Lift Station held water successfully and passed all of its tests. Big Sky anticipates to be at Ramsey/Dakota Intersection at the end of July to connect with the lift station and force main.

Board decision on HARSB issuing "Will Serve" letters directly to the developer or individual customer

Geoffrey Harvey discussed the issue with the HLSD issuing "Will Serve" letters that the County will not accept, so they are asking HARSB to issue the "Will Serve" letters. Benjamin Allen discussed that if the Board wishes to have an opinion, he will research the issue. Leslie Duncan discussed the requirements of the County for developers and the issue with guaranteed connections for the sewer. Board discussion occurred regarding this issue, who can issue "Will Serve" letters, whether a legal opinion is needed and if HARSB is the appropriate legal counsel to answer this question. No action was determined at this time.

Discussion on Dissolution of Joint Powers Agreement

Benjamin Allen discussed that progress that has been made on the Intergovernmental Agreement. We have an upcoming Attorney Meeting on June 30th.

Angie Sanchez left at 4:00 p.m...

Approval of Updated Woodhawk Contract

Ken Windram talked about the Updated Woodhawk Contract, see enclosed contract.

It was moved by Ed DePriest, and seconded by Geoff Harvey, to approve the updated Woodhawk Contract.

Roll call vote taken:

City of Hayden- Ed DePriest- yes

Hayden Lake Sewer District- Geoffrey Harvey- yes

Kootenai County- Commissioner Leslie Duncan- yes

Motion Carried.

Approval of Updated Public Records Request Forms/Fees

Benjamin Allen discussed the updated public records legislative change, see enclosed updated form. Board discussion occurred on this information.

It was moved by Geoffrey Harvey, and seconded by Ed DePriest, to approve the new public records request form.

Roll call vote taken:

City of Hayden- Ed DePriest- yes

Hayden Lake Sewer District- Geoffrey Harvey- yes

Kootenai County- Commissioner Leslie Duncan- yes

Motion Carried.

Approval of Administrator Amended Contract

Ken Windram discussed his amended contract, see enclosed contract.

It was moved by Ed DePriest, and seconded by Geoffrey Harvey, to approve the administrator's amended contract.

Roll call vote taken:

City of Hayden- Ed DePriest- yes

Hayden Lake Sewer District- Geoffrey Harvey- yes

Kootenai County- Commissioner Leslie Duncan- yes

Motion Carried.

Approval of Budget 2025-2026

Ken Windram discussed the Seltice Way to Spokane River Replacement, see enclosed letter.

It was moved by Ed DePriest, and seconded by Leslie Duncan, to approve the Seltice Way to Spokane river 14" to 30" project (add spreadsheet lines 254 and 281) and remove the clarifier 3 mechanism (line 238).

Roll call vote taken:

City of Hayden- Ed DePriest- yes

Hayden Lake Sewer District- Geoffrey Harvey- no

Kootenai County- Commissioner Leslie Duncan- yes

Motion Carried.

Board Discussion occurred on the HLSD budget items, see enclosed sheet: HLSD will approve the 3% Cola and salary items; the need for a facility plan was discussed and will be brought back before the Board; discussion occurred on deferred maintenance items/replacement with the acceptance of the replacement fund 1.4 million agreed upon by the HARSB Board, see enclosed replacement capital plan 2026-2031; HARSB Replacement lines in the Roundabouts Item 8 and 10 will go back to the HLSD to talk about these line items, and remove line 9; H3 Lift Station discussion occurred after the field trip and the Board asked HLSD to go back and talk with their board.

Meeting Break for approximately 20 minutes
Field Trip to Existing H3 Lift Station

Approval of H3 Design 30% Preliminary Engineering Report

Ken Windram discussed that we do not have this report at this time, and it is now not expected until September 2025.

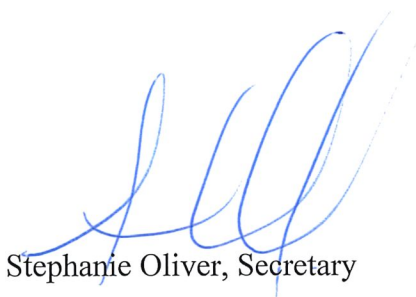
Approval of Stantec Clarifier Mechanical Replacement Design Engineering/Bidding Support Fee Proposal

Ken Windram discussed that since this is not happening this year this item is not needed at this time.

Adjourned meeting at 5:36 p.m...

A handwritten signature in blue ink, appearing to be 'L. Duncan', with a stylized flourish at the end.

Leslie Duncan, Chairman

A handwritten signature in blue ink, appearing to be 'Stephanie Oliver', with a large, looping 'S' and 'O'.

Stephanie Oliver, Secretary