

OFFICIAL MINUTES
Regular Meeting
HAYDEN AREA REGIONAL SEWER BOARD
March 19, 2026

The Regular meeting of the Hayden Area Regional Sewer Board (HARSB) was held on March 19, 2026, in the Hayden Area Regional Sewer Board Administration Building at 10789 N. Atlas Road, Hayden, Idaho.

The meeting was called to order by Leslie Duncan, Chairman at 3:00 p.m...

Roll Call was then taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Barb Neal- yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Consent Calendar

It was moved by Barb Neal, and seconded by Matt Roetter, to approve the Consent Calendar: Approval of February 19, 2026, Regular Meeting Minutes; February General & Construction Financial Reports; Approval of Bills General & Construction, Replacement.

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Barb Neal - yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Administrative Reports

Ken Windram gave his administrative report, which is attached hereto.

Biosolids were sent to Ritzville during the month, see enclosed PowerPoint. Board discussion occurred.

Brock Morrow gave his chief operator's report, which is attached hereto.

Entity Reports

City of Hayden – Honeysuckle Ramsey intersection will be bid hopefully within the next two weeks.

Hayden Lake Sewer District (HLSD) – no report

Kootenai County – no report

Update on City H6 Lift Station and Force main construction, with Update on HARSB 15" Replacement Line

Brock Morrow, Ken Windram and Stephanie Oliver gave a current update. Still waiting for engineering red lines and final drawing.

Update on Effluent Pump Station and Chlorine Contact Tanks

Ken Windram discussed the updated information of the effluent pump station; see enclosed Power Point Presentation. Board questions arose regarding the information presented.

Update and Discussion on the Preliminary Engineering Report Land App Booster Pump Station

Ken Windram discussed that the preliminary engineering design is still in review with Idaho Department of Environmental Quality. Brock Morrow confirmed that the parts are coming in to repair the current turbine pumps for this year's irrigation season.

Update on Outfall from Seltice to Spokane River

Ken Windram discussed that he has the documents and they are still in review.

Presentation by Hayden Lake Marina

Discussion and Decision Resolution 2026-1 Boat Dumping Resolution

Hayden Lake Marina was not present to give their presentation.

Benjamin Allen discussed the Resolution 2026-1, see enclosed information. Ken Windram discussed issues regarding the impact to the biological nutrients and the biosolids metal limits.

It was moved by Barb Neal, and seconded by Matt Roetter, to accept Resolution 2026-1.

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Barb Neal - yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Approval to Open/Amend Budget and Sent Entities' Information for Approval

a. Effluent Pump Station and Chlorine Contact Tank (H3)

Ken Windram discussed the effluent pump station and chlorine contact tank.

Ken would like to cover 100% design in budget and purchase of HDPE tanks this year and proceed with H3 construction for next year's budget. He is asking for a budget line of \$1,250,000.00. Board discussion occurred.

b. Sleeve under I-90/Huetter

We are still waiting for design fund costs, and cost of pipe.

c. Sleeve/Pipe in Huetter/Hayden Intersection

Ken Windram discussed that he would like to put in a twenty-four-inch line instead of the sleeve. Budget line item of \$200,000.00. District requires more information on this prior to being willing to open budget.

This will be brought back next month.

Discussion and Decision on Hayden/Huetter Intersection Welch Comer Design & Spec's

It was moved by Barb Neal, and seconded by Matt Roetter, to pay Welch Comer for design work done for Hayden/Huetter Intersection.

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Barb Neal - yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Discussion and Decision on Staff Medical Insurance Renewal May 1, 2026, Staff % Payment

Stephanie Oliver discussed the Blue Cross of Idaho renewal, see enclosed information for renewal. The staff would like to see four (4) plans with Regence: Regence Platinum 500, Regence Platinum 1200, Regence Gold HSA1800 with \$30.00 from HARSB for HSA per employee and Regence Silver HSA2800 with \$50.00.

It was moved by Barb Neal, and seconded by Matt Roetter, to approve Regence 500, 1200, Gold HSA1800, Silver HSA2800 with additional amount into staff portion for a rough total around \$12,000 with an 85% employer portion and 15% employee portion split.

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Barb Neal - yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Discussion and Approval of Updated Entity Payment Schedule Percentages

It was moved by Barb Neal, and seconded by Matt Roetter, to approve updated payment schedule.

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Barb Neal - yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Updated Budget 2026-2027 Presentation and Discussion, DRAFT ONLY, Still waiting for Info.

Stephanie Oliver discussed the changes for the new insurance and that she also needs to finish the staff wage and benefit analysis. We also need to update the replacement and construction portions of the budget. Stephanie Oliver also indicated that the on-call pay will need to be adjusted to reflect current area on-call pay.

Discussion on Dissolution of Joint Powers Agreement-

Ben Allen informed the Board that "The City of Hayden has filed complaint with the District Court." He did not know if the other parties had accepted service.

District has authorized Michael Schmidt to accept Service of complaint.

Michael Schmidt, Hayden Lake Sewer District Attorney, indicated that they were waiting for conformed copies of the complaint and the summonses.

Tommy Brooks, City of Hayden Attorney indicated that the City of Hayden will be sending information on the formal acceptance of service.

Executive Session 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent.

It was moved by Matt Roetter, and seconded by Barb Neal, to go into executive session 74-206 (1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, or individual agent.

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Barb Neal - yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Moved into executive session at 4:07 p.m....

It was moved by Matt Roetter, and seconded by Barb Neal, to leave executive session at 4:42 p.m....

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Barb Neal - yes

Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Any Action that needs to be taken from Executive Session

Staff will proceed as discussed.

It was moved by Barb Neal, and seconded by Matt Roetter, to adjourned meeting 4:44 p.m...

Roll call vote taken:

City of Hayden (City)- Matt Roetter- yes

Hayden Lake Sewer District (HLSD)- Barb Neal - yes

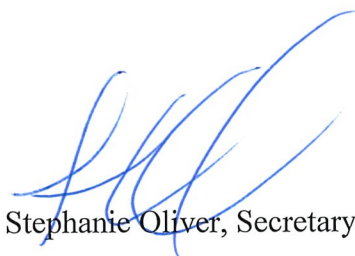
Kootenai County (County)- Commissioner Leslie Duncan- yes

Motion Carried.

Adjourned meeting at 4:44 p.m...



Leslie Duncan, Chairman



Stephanie Oliver, Secretary